



CONTRACT TERMS AND CONDITIONS

1. Rental fee & security deposit are due upon signing of contract.
2. **Cancellation fee applies for cancelled booking once contract is signed. (60) days before event \$25.00 Admin. Fee; (30) days prior to event – (\$275 + Admin fee) (15) days prior to event – Full rental (\$550.00) however, if MFFC is able to rent out the cancelled date, Rental fee will be refunded less \$25.00 Admin fee.**
3. This contract is valid only on the date/s specified.
4. NSF charges will be charged to the renter for NSF cheques returned by the bank for rental fees. **(\$45.00).**
5. MFFC release and indemnification form must be signed along with this contract.
6. **Access or use of MFFC facility should only be on the designated time slot of the applicant/user. Main entrance is Unit 9 door and unit 8 door should be locked at all times and used for emergency only. If using beyond designated time, user must inform the MFFC management or facility coordinator and appropriate charges will be applied. (905-601-4174 or 905-475-2531 or mffccenterbooking@gmail.com)**
7. Key/s issued to user should be returned to MFFC management upon termination of contract. User will be charged for unreturned security keys (\$50.00)
8. Sufficient number of adults must supervise youth event/activities.
9. Smoking, gambling is prohibited inside the premises. No Beer, wine or spirits maybe dispensed or consumed in the premises. MFFC has no liquor permit for the premises.
10. Federal, provincial, municipal by-laws and fire regulations must be observed at all times.
11. **The individual, group or organization renting the facility is responsible for the supervision of activities, set-up and clean up of the center after its use. If the facility is not cleaned up, the renter's security deposit will be applied towards the clean up and will not be returned.**
12. Damages or problems at the center should be reported to the MFFC management or Program/Facility coordinator before start of program. Any damages or missing equipment after use of facility will be charged to the renter after inspection by MFFC personnel. (Art Canseco 905-601-4174 or Alicia Chiu 905-475-2531 or **mffccenterbooking@gmail.com**)
13. The center must be vacated by 1:30 a.m.



**MARKHAM FEDERATION OF FILIPINO CANADIANS
RELEASE AND INDEMNIFICATION FORM**

(For members, program participants, volunteers, instructors or users of the MFFC Centre located at 1151 Denison St, Units 7&8 and 9, Markham, Ontario)

Read before Signing:

IN CONSIDERATION OF BEING PERMITTED TO USE THE MFFC CENTRE, OR JOIN PROGRAMS AND ACTIVITIES PROVIDED BY/AT THE MFFC, I /WE AGREE TO THE FOLLOWING:

The facilities offered by the MFFC Centre are available in order to provide beneficial exercise and enjoyment. I/We understand that the facilities of the Centre must be used in a proper manner in order to minimize the risk of injury. This may be achieved through thoughtful and cautious use of the premises.

In consideration of my group, organization or myself being permitted to use the MFFC Centre, or join in activities or programs, I/we/ourselves/myself/our/my heirs, executors, administrators, successors and assignors, do hereby release and forever discharge, waive and save harmless, protect and keep indemnified Markham Federation of Filipino Canadians, and all of their officers, board members, members, representatives from and against any and all causes of actions, claims, complaints costs, expenses and demands in respect of death, injury loss or damage to members of my group, organization or their property, or my person or property, and/or bodily injury, personal injury or property damage resulting from any actual, threatened or alleged abuse, misconduct of sexual nature, molestation, harassment or any other form of psychological, emotional or mental abuse however caused arising out of my/our being permitted to attend at or in any way take part, prior to, during, or subsequent to activities held at the MFFC Centre as a guest or participant.

I/We understand that the use of the facility is at my/our own risk, and if I /we have any medical restrictions or questions regarding my/our ability to use the facility or participate in any activities, it is my/our responsibility to consult with my/our family physician.

(If applicable) On behalf of my organization/group, I acknowledge that I have read and accept the Release and Indemnification and that my group members are made aware of this and that I am of the age of majority.

Name _____ For _____
(please print) (if applicable, group/organization/minor)

Signature _____ Date _____

Witness:

Name: _____ Signature: _____
(MFFC)

Date: _____



MARKHAM FEDERATION OF FILIPINO CANADIANS
1151 Denison St. Units 7-9, Markham ON L3R-3Y4
Tel: 905 305-1320 Fax: 905 508-1155

SECURITY DEPOSIT RETURN FORM

DATE OF REQUEST: _____

SECURITY DEPOSIT AMOUNT: \$ _____

AMOUNT OF SECURITY DEPOSIT RETURNED:

– FULL AMOUNT : _____

– OTHER AMOUNT : _____

Reason:

– DAMAGE TO FACILITY

– UNRETURNED KEY

– FACILITY NOT CLEANED UP

– OTHER: _____

I, _____, have received the security deposit indicated above and accept fully without any further claim against the MFFC Organization in the future.

Received by: _____ Signature: _____

Date: _____

Released by: _____ Signature: _____
(MFFC Board Member)